



White Rock Christian Academy

Youth Care Worker Job Description

Position Overview

Reports to the LT member supervising the Counselling Dept. and works closely with the WRCA school counsellor, providing guidance and support to students and families. This position is part of the ESS department and partners with the counselling department.

Reports To: School Mental Health and Wellness Counsellor (Directly)
LT Member Supervising Counsellor (Indirectly)

Responsibilities

Student Support, Behaviour Intervention, and Family Engagement

- Implement specific behavioural programs and interventions as detailed in the Individual Education Plan (IEP)
- Assist with development of IEPs for students with behaviour challenges
- Provide programming to educate students regarding well-being issues
- Provides guidance, ongoing assistance, encouragement, and support to students in developing and achieving appropriate behaviour, personal, and life goals, including areas such as social skills, anxiety, drug and alcohol awareness, and suicide prevention, from a Biblical perspective
- Identify areas of concern in student relationships and develop strategies to improve interactions between students
- Implement restorative justice procedures following discipline incidents
- Assist with planning, implementing, and monitoring behaviour management programs, including observation, record keeping, and follow-up
- Consult with teachers to explore strategies and solutions to support students
- Provide guidance for teachers in identifying students who may require additional support and intervention
- Supervise students when involved in program-related activities
- Facilitate and coordinate group sessions for youth, children, and or families, as required
- Provide parenting seminars for Junior and Senior School families, focusing on boundaries, anxiety, and faith formation
- Lead or participate in Parent Workshops and IB Information Nights
- Facilitate communication with parents as part of an integrated support team to ensure consistent and coordinated guidance
- Acts as a liaison between home and school, with the expectation that some duties may occur outside regular school hours



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Professional Practice, Collaboration, and Compliance

- Establish and maintain effective working relationships with community agencies and resources; act as a liaison and advocate for students and families as requiredAttend school-based team meetings and other scheduled staff meetings
- Attend STAR meetings (Students at Risk) in the Senior School
- Meet regularly with the counselling team, school-based team, and Counselling Department Supervisor
- Attend Senior School Spiritual Retreats when available and practical
- Maintain accurate reports, records, and statistics on students
- Maintain confidential records of interactions with students
- Ensure compliance with all relevant legislation and protocols, including the Mental Health Act, Child, Family and Community Services Act, Young Offenders Act, Freedom of Information and Protection of Privacy Act, and WRCA policies
- Uphold and demonstrate a standard of care consistent with the Code of Ethics of the Child and Youth Care Association of British Columbia
- Physical capability to perform the required job duties

Possible Further Training / Professional Development:

- **Non-Violent Crisis Intervention
- **Violent Threat Risk Assessment
- PBIS Presentations/Workshops
- POPARD – ABA focus
- Mental Health First Aid
- Canadian Youth Workers Conference

Other Duties as Assigned.